

MUSCOGEE COUNTY SCHOOL DISTRICT

REGISTRATION FORM FOR STAFF DEVELOPMENT TECHNOLOGY COURSES

Name _____ Employee # _____

Address _____

City _____ State _____ Zip _____

Telephone _____ SS# _____

Email _____

Assignment (Building/School/Grade) _____

Position _____

PLEASE REGISTER FOR A COURSE AS SOON AS POSSIBLE TO AVOID CANCELLATION OF CLASS. According to the state guidelines, participants in all Staff Development courses must have approval from their principal/supervisor prior to beginning a course. Courses must be appropriate for the participant and all requirements must be completed and verified before credit can be awarded. You will be notified if a class is full or has been canceled; otherwise, you will be expected to attend.

WORKSHOP/TECHNOLOGY TRAINING

There is no tuition charge for Technology training. All reported clock hours of Technology Training during a school year are combined in July. SDU credit in Technology for certified employees will be awarded based on 10 clock hours per 1 SDU.

Technology Course Title _____

Date _____ Location _____

Credit _____ (Number of Clock Hours)

Principal/Supervisor's Signature (Mandatory):

Complete this form and fax or send it to Pat Rose, Britt David Technology Center, FAX 641-4009, at least one week before the first session of the class.